



## **ADVERT**

### **CHAIRPERSON OF THE DUMFRIES AND GALLOWAY TACKLING POVERTY AND INEQUALITIES PARTNERSHIP (VOLUNTARY ROLE/ POSITION)**

#### ***What the Partnership does***

The role of the Chair is to lead the Dumfries & Galloway Tackling Poverty and Inequalities Partnership, ensuring it meets its responsibilities for the delivery of our regions Tackling Poverty and Inequalities Strategy 2021-2026. The Chair's role is also to work in partnership with the Dumfries & Galloway Community Planning Partnership and all its members, to progress the Dumfries & Galloway Tackling Poverty and Inequalities Partnership Action Plans and ensure that key milestones are being met and also to work collaboratively with the partners to further develop our work in tackling poverty & inequalities.

The Dumfries & Galloway Community Planning Partnership agreed in March 2021, the following Terms of Reference for the Partnership;

- To drive forward the Community Planning Tackling Poverty and Inequalities Strategy through a shared Action Plan
- To work on and develop collaborative projects that Tackle Poverty & Inequalities
- To share advice from a “lived experience” perspective
- To access expertise from other areas and at national level and share our work with them
- To identify any hidden barriers to access and participation and ways of overcoming them
- To create opportunities for engagement between partner organisations and people experiencing poverty
- Act as a forum for consultation, engagement and information exchange
- To take a partnership approach to the monitoring and evaluation of the shared Action Plan reporting to CPP Board.

#### ***Skills and Experience***

We are seeking a highly experienced, credible and confident leader to take on this exciting role that will play a key role in tackling poverty and inequalities in Dumfries and Galloway.

You will be experienced in leading an organisation or partnership within the Third Sector or Statutory Sector including leading partnership meetings and ensuring that progress is made against the agreed action plans for Tackling Poverty and Inequalities 2021-2026.

You will be comfortable working with a range of different groups, including volunteers with lived experience of poverty, Elected Representatives and Chief Officers.

#### ***What the commitment is***

You will be able to give a time commitment, both to monthly meetings and all of the planning and preparation required to effectively deliver all of our Partnerships Objectives.



We would anticipate a time commitment of 3-5 hours per week, with occasional longer commitments if there are planning days or travel required.

The Partnership will meet monthly, but the Chairperson will have other meetings where they will represent the Partnership in between these monthly meetings.

### ***Benefits – Training - Expenses***

You will receive a comprehensive introduction into the role and we will work with you to carry out a training needs analysis so that we are able to offer any training that you feel you would require in order to fulfil this role effectively.

You will also receive full out of pocket expenses for any work that you do in relation to the partnership as well as any other practical materials including computer and stationary.

You will receive support from our Poverty and Inequalities Team to enable you to fulfil all of the various aspects of this exciting opportunity.

### ***More Information***

For more information on the role, or a confidential discussion, please contact:

Mark Molloy

Lead Officer for Tackling Poverty and Inequalities, Dumfries and Galloway Council

[Mark.Molloy@dumgal.gov.uk](mailto:Mark.Molloy@dumgal.gov.uk)

07500839621

### ***Timeline***

The process that has been agreed for the selection of the Chair is as follows:

Friday 11<sup>th</sup> November – Applications Open

Friday 9<sup>th</sup> December – Application Close

W/B Monday 12<sup>th</sup> December – Shortlisting Process

W/B Monday 9<sup>th</sup> January – Interviews



## Job Description/Personal Specification

### **The Role**

The role of the volunteer Chairperson extends beyond chairing the meetings of the Dumfries & Galloway Tackling Poverty and Inequalities Partnership. The Chair has the key leadership role, ensuring the partnership fulfils its responsibilities and reports to the Dumfries & Galloway Community Planning Partnership.

This will also involve working closely with all of our partners working to tackle poverty & inequalities in Dumfries and Galloway to achieve both the aims of the Partnership as well as acting as the main channel of communication between the Community Planning Partnership and the Tackling Poverty and Inequalities Partnership. The Chairperson will act as a figurehead of the partnership, working to ensure the organisations deliver on their actions, representing it at events and meetings when required.

### **Job Description**

The role of the Chair is to lead the Dumfries & Galloway Tackling Poverty and Inequalities Partnership, ensuring it meets its responsibilities for the delivery of our regions Tackling Poverty and Inequalities Strategy 2021-2026. The Chair's role is also to work in partnership with the Community Planning Partnership, and all its members, to progress the Tackling Poverty and Inequalities Action Plans and ensure that key milestones are being met and also to work collaboratively with the partners to further develop our work in tackling poverty & inequalities.

Main Responsibilities will include:

- providing leadership for the Partnership in delivering their role, as agreed at the Community Planning Partnership and detailed below in our 'Terms of Reference'
- planning the cycle of meetings, setting agendas & chairing meetings
- ensuring decisions taken at meetings are implemented, including the partnership action plans
- representing the organisation at relevant meetings
- acting as a spokesperson as appropriate
- liaising with the partners and providing support as appropriate

### **Person specification**

In addition to the qualities needed by all Partnership members, the Chair should also possess the following qualities;

- Impartiality – the ability to be independent and not be influenced by any one partner to ensure that all organisations are accountable for progressing the work of the partnership (*If they are involved in a member organisation they must be able to separate that role from their role of Chair*)
- A natural approach to collaboration and partnership
- Highly experienced in leading an organisation or partnership within the Third Sector or Statutory Sector including leading partnership meetings and ensuring that progress is made against the agreed actions



- Significant life experience and an empathetic understanding of the challenges faced by those living in poverty
- A strong understanding of the wider impacts of poverty and the role that the public and Third Sector can have in mitigating the worst impacts locally
- Active listening and good communication skills particularly in ensuring that those with a quieter voice are heard within the Partnerships work
- Confidence to challenge senior managers, Elected Representatives and organisations to ensure that the work of the partnership is making a positive impact on the lives of people in our region
- Competent in reporting and presentation, including quarterly reporting to the Community Planning Partnership
- Able to give a time commitment, both to monthly meetings, planning and all preparation required

### ***Remit of the Partnership***

- To drive forward the Community Planning Tackling Poverty and Inequalities Strategy through a shared Action Plan
- To work on and develop collaborative projects that Tackle Poverty & Inequalities
- To share advice from a “lived experience” perspective
- To access expertise from other areas and at national level and share our work with them
- To identify any hidden barriers to access and participation and ways of overcoming them
- To create opportunities for engagement between partner organisations and people experiencing poverty
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- To take a partnership approach to the monitoring and evaluation of the shared Action Plan reporting to CPP Board.

### ***Further Information***

- You can find out more about the partnership including copies of the strategy, action plans, and the membership at <https://www.dumgal.gov.uk/communityplanning/article/24187/Poverty-and-Inequalities-Partnership>